



## Legacy Fund Grant Application Questions - Methow Valley Fund

**Grant Award Amount Based on Organization Annual Expenses** Organizations apply for the specific grant amount based on their annual expenses from the most recent 12-month period available (*Example 11/2024 - 10/2025 or 12/2024-11/2025*).

- **\$2,000 Grant** (Organization Annual Expenses less than \$25,000)
- **\$5,000 Grant** (Organization Annual Expenses \$25,001 - \$200,000)
- **\$10,000 Grant** (Organization Annual Expenses \$200,001 - \$750,000)
- **\$25,000 Grant** (Organization Annual Expenses Over \$750,000)

### Organization Type

- 501c3 Public Charity
- Governmental Agency or Tribal Agency
- Church / Faith-based
- Applying with a Fiscal Sponsor

### Area of Impact (check all that apply)

- Arts, Culture, Humanities
- Community Service/Social Benefit
- Environmental/Animal Protection
- Health and Human Services
- Youth Development/Education

### Where is your organization headquartered?

Please indicate the geographic area where your organization is headquartered as defined by the school district boundaries in parentheses:

- Cashmere (Cashmere School District)
- Chelan Valley (Lake Chelan, Manson, Stehekin, Entiat School Districts)
- Methow Valley (Methow Valley School District)
- Okanogan Valley (All School Districts in Okanogan County except Methow Valley)
- Upper Valley (Cascade School District)
- Wenatchee Valley (Orondo, Eastmont and Wenatchee School Districts)

### Do you serve populations outside of your Legacy Fund boundary?

*Community Foundation recognizes that multiple organizations throughout NCW provide services and programming to communities outside of the boundaries defined by the Legacy Fund that evaluates them. Please note that your Legacy Fund is determined by the location of your headquarters. To determine the boundaries of your Legacy Fund area, [click here](#).*

**Does your organization spend more than 30% of its budget (including staff time) on programs or services for populations that reside outside of your Legacy Fund boundary?**

☐ Yes ☐ No

(If “No,” please indicate N/A in the explanation area).

**If “Yes,” please provide the following details:**

- What percentage of your annual expenses is spent serving populations outside of your Legacy Fund boundary? What dollar figure does this represent?
- Please provide details (counts and percentages) on where your service population resides and how they access your services.

### **Mission**

Please share your organization’s mission statement and explain how it addresses the needs in your community. (1000 character limit)

### **Programs and Services**

Please provide an overview of your organization’s programs and services within your service area that this grant will support. Please elaborate on the following: (2000 character limit)

- Include your history of serving the area
- Describe the partnerships you are cultivating and fostering to support your mission.
- Duplicated services: Please list any other providers serving similar needs in your community.
- Would you consider your programs & services as declining or increasing? Please elaborate.

### **Population Served**

Please describe the **demographics** of your target population such as age, gender, race/ethnicity, socioeconomic status, special needs, etc. Include the **number of people** served or impacted by your programs. In what way does your organization include underserved or excluded groups that may face barriers to participate in your programs or receive services and resources? (2,000 limit)

*\*If your programs serve the environment and/or animal welfare, please provide data relevant to your work.*

### **Success Metrics/Measurement**

Please explain the specific ways you currently measure organizational success. Please articulate your short- and long-term goals and include the way(s) you monitor and measure outcomes. (1000 character limit)

### **Board Leadership**

Please describe the makeup of your board members and address the following components:

- What skills your board brings to your organization and how they reflect the communities you aspire to serve (or have lived experiences that reflect those of your clients).
- If your board does not yet reflect the community, what engagement efforts or plans does your organization have to center the voices and perspectives of your community?
- Please list ways your board engages to build and strengthen internal capacity (such as board education, strategic planning, board governance, succession planning) (2000 character limit)

**Staff and Volunteers**

Please describe the makeup of your staff and volunteers: does your organization have consistent staff and/or volunteers and how do you engage and retain them? (1000 character limit)

**Organization Annual Expenses**

List your total expenses from the most recently completed fiscal year. *(You'll find this number on your Statement of Activities, Income Statement, or Profit & Loss which you'll upload later in the application's file upload section).*

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**Financial Narrative**

Use this space to elaborate on your sources of funding as well as provide any comments, explanations, or special circumstances that you want us to understand when interpreting your financial situation. (1000 character limit)

**Funding Impact**

How will the programs and services supported by this grant serve your mission and positively impact the local communities you serve? What other funding sources are you seeking? (2000 character limit)

**Materials you will need to upload:**

- **Organization Annual Budget** (for current year)
- **Balance Sheet** (current): also known as a Statement of Financial Position
- **Income Statement:** also known as the Profit & Loss (P&L) or Statement of Activities. *Provide the most recent 12 month period available.*
- **List of your current Board Members** and where they reside
- **Fiscal Sponsorship Agreement Letter** (if applicable)